


<p>Local Authority</p>  <p>Teignbridge .gov.uk</p>	<p>Licensing Authority Teignbridge District Council Forde House Brunel Road Newton Abbot Devon TQ12 4XX</p>
--	---

Part 1 – Premises Details

Ilington Village Hall

Old Town Hill Ilington Devon TQ13 9RS

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Performance of Dance
Exhibition of Films
Provision of Live Music
Playing of Recorded Music
Entertainment of a similar description
Performance of a Play

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Performance of Dance (Indoors)

Monday to Sunday 08:00 - 00:00

Exhibition of Films (Indoors)

Monday to Sunday 08:00 - 00:00

Provision of Live Music (Indoors)

Monday to Sunday 08:00 - 00:00

Playing of Recorded Music (Indoors)

Monday to Sunday 08:00 - 00:00

Entertainment of a similar description (Indoors)

Monday to Sunday 08:00 - 00:00

Performance of a Play (Indoors)

Monday to Sunday 08:00 - 00:00

THE OPENING HOURS OF THE PREMISES

Monday to Sunday 08:00 - 00:00

Premises Licence

TEIP000413

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND /OR OFF SUPPLIES

Not Applicable

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Ilington Village Hall Management Committee Ilington Village Hall Ilington Devon TQ13 9RG

Electronic Mail treasurerilingtonvillagehall@gmail.com

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

300870

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Not applicable

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Not applicable



Licensing Manager

ANNEX 1 – MANDATORY CONDITIONS

- Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

PUBLIC ENTERTAINMENTS LICENCE CONDITIONS

- This Licence shall, unless revoked in the meantime, be in force in accordance with the attached Licence.
- Public (dancing), (singing), (music) or other public entertainment of the like kind shall only take place in the said premises on the following days and during the hours as specified on the attached licence, and is prohibited during any other hours and Christmas Day without the consent of the Council being first obtained except such public entertainment as is authorised by Section 182(1) Licensing Act 1964.
- The premises shall be closed not later than specified on the attached licence every night during the week, except on Saturday night, when it shall be closed as specified. However, where a Special Order of Exemption has been granted under Section 74(4) of the Licensing Act 1964 the premises shall be closed not later than 30 minutes after the hour specified in that Special Order of Exemption as the hour for closing.
- There shall be affixed and kept in some conspicuous place on the door or entrance of such premises so licensed as aforesaid, an inscription in one inch capital letters, in the words following: 'Licensed in pursuance of Act of Parliament for Public Entertainments'.
- This licence shall be displayed in the foyer or entrance to the premises licensed (hereinafter called 'the premises').
- All lavatories, water closets or urinals shall at all times be kept in good order and repair and be properly and effectually cleansed, ventilated and disinfected and supplied with water and all necessary requisites and all doors leading thereto shall be suitably marked.
- The maximum number of persons to be permitted on the premises at any one time shall not exceed the number specified on the attached licence.
- The person or persons having effective control of the premises shall make efficient arrangements for ensuring that the maximum number of persons permitted to be on the premises at any one time is not exceeded. Such arrangements to include provisions whereby any authorised officer of the Licensing Authority, the Devon Fire and Rescue Service or the Police can determine the number of persons present (without a physical count).
- (a) The Licensee, or a responsible person nominated by him in writing for the purpose, not being a person under 21 years of age, shall be in attendance during the whole period the premises are open to the public and shall be assisted by a staff of attendants or stewards according to the following scale. This number is not to include persons employed on bar duties, as waiters, or in any other capacity within the premises.

Capacity of Premises	Number of Attendants or Stewards	or	Number of Male Attendants or Stewards
Under 250	1	including	1
250 but less than 500	3	including	1
500 but less than 750	4	including	1
750 but less than 1,000	6	including	2
1,000 but less than 1,250	9	including	2
1,250 but less than 1,500	10	including	2
1,500 but less than 1,750	12	including	3
1,750 but less than 2,000	13	including	3
2,000 but less than 2,500	15	including	3
Over 2,500	One for every		One for every

120 persons 600 persons
(or part thereof) (or part thereof)

In all cases the number of attendants or stewards should be at least one member of staff for each exit, or the actual number stated, whichever is the greater.

(b) At every performance to which Section 12 of the Children and Young Persons Act 1933 applies, the number of attendants or stewards in those parts of the premises which are not more than ten feet above or below ground level, should not be less than two per cent of the seating capacity of those parts of the premises, and in all other parts of the premises it shall not be less than four per cent of the seating capacity for those parts of the premises provided that where children are in the charge of school teachers, those teachers may be regarded as attendants or stewards in respect of not more than one-half of the number of attendants or stewards required in Section (a) of this condition.

(c) At every performance where children are accommodated above ground level there shall be an attendant or steward at the foot of each stairway used for entrance while the audience is entering the premises and at the head of each stairway used for exit throughout the performance and while the audience is leaving the premises. Where children are accommodated below ground level those attendants or stewards shall be stationed at the head of each stairway while the audience is entering the premises and at the foot thereof during the performance and while the audience is leaving the premises.

(d) Throughout the time when the public are in attendance, staff ushers shall wear either distinctive clothing or suitable armbands.

10. A fire routine appropriate to the premises shall be devised.
11. All persons employed to work in the premises and any ushers or stewards not so employed shall be given instruction and training in what to do in case of fire.
12. The licensee shall ensure that one specific person shall be made responsible for organising the training of staff and any non-staff ushers or stewards that may be used and the same person shall be responsible for co-ordinating the actions to be taken in the event of fire. Effective arrangements shall be made for a nominated deputy to carry out the above duties.
13. All means of escape, i.e. corridors, gangways, passages, stairways, exitways, etc. shall be kept free from obstruction at all times when members of the public are on the premises.
14. All stairs and steps shall be maintained with non-slippery and even surfaces and any stair coverings shall be secured and maintained so that they will not in any way be a source of danger to persons escaping in case of fire.
15. Before carrying out any alteration to the premises including the wall and ceiling linings or any material alteration in the internal arrangement of the premises or in the furniture, or equipment with which the premises are provided, 28 days written notice must be given to the Licensing Authority, the Fire Authority and the Police.
16. In the case of premises used under the authority of this licence on more than 12 occasions in any licence year, the licensee shall furnish to the Licensing Authority annually at the time of renewal of the licence a certificate as to the condition of the electrical installation with which the premises are provided and in the case of premises licensed for only one or more specific occasion, such certificate shall be provided when required by the Licensing Authority. The certificate to be signed by a competent electrician.
17. Any alterations, modifications or extensions to the electrical installation with which the premises are provided shall be carried out by a competent electrician and shall be strictly in accordance with I.E.E. Regulations and any portable electrical equipment or appliances used in the premises shall be in efficient working order and correctly wired and connected.

18. All electrical sockets available for use by performers for their equipment shall be protected with a residual current device sensitive to tripping currents of not more than 30 milliamps. This shall be achieved by either the provision of a protected circuit or as part of the socket outlet.
19. In the case of any outbreak or suspected outbreak of fire the Fire Brigade shall be called immediately.
20. A conspicuous notice clearly stating the location of the nearest telephone and the correct method of summoning the Fire Brigade shall be displayed in the foyer of, or entrance to the premises.
21. No explosive or highly inflammable material shall be brought into the premises and any curtains, drapes or other decorative materials introduced into the premises shall either be inherently non-flammable or comply with B.S. 5867: part 2, Type 2.
22. No portable heating appliances shall be permitted on the premises during the time they are used for the purpose to which this licence applies.
23. During the time the public are in the premises, the use of pyrotechnics shall be prohibited other than on a stage which is capable of being separated from the public by a fire resistant curtain. In this connection pyrotechnics means the use of apparatus or other devices for the production of smoke, coloured smoke or firework-like effects.
24. The emergency lighting with which the premises is provided shall be maintained in efficient working order and be in operation during the whole time that the public are on the premises. The existing system must illuminate all exit signs, doorways, steps and passages forming exit routes from the licensed premises and any other part of the premises specified in the schedule of conditions and shall be independent of the normal lighting system. Oil lamps and candles shall not be used.
25. All 'Exit' signs should be to standard BS5499 Pt 4. 2000 and shall be maintained in a good state of repair.
26. The use of naked lights or flames during performances is prohibited unless prior written consent of the Licensing Authority has been obtained.
27. Any doors required to be fire resisting shall be effectively maintained and where such doors are also required to be self closing they shall be maintained as such and shall be provided with no means of holding them in the open position, other than automatic releases where these have been specifically approved by the Licensing Authority.
28. (a) The doors of any doorway through which persons might have to pass so as to get out of the premises shall be capable of being easily and immediately opened without the aid of a key at all times when members of the public are on the premises.

(b) All doors fitted with panic bolts or latches shall be indicated by signs to comply with the Health and Safety (Safety Signs & Signals/Regulations 1996).
29. If the premises are to be used for any entertainment involving a closely seated audience the seating arrangements must have been approved by the Licensing Authority. Before such approval can be given, copies of a plan showing the proposed seating arrangements shall be submitted to the Licensing Authority, the Fire Authority and the Police.
30. Notwithstanding the foregoing condition:
 - (a) In any premises exclusively used for a closely seated audience all seats shall be securely fixed to the floor.
 - (b) In premises not exclusively used for a closely seated audience, chairs, if provided, shall be battened or otherwise securely fixed together to the satisfaction of the Licensing Authority in lengths of not less than four nor more than twelve chairs, and if more than 400 people are to be accommodated the chairs or seats adjoining any gangway shall be securely fixed to the floor.

- (c) There shall be an unobstructed seatway or space of at least 12 inches (300mm) measured between perpendiculars between the back of one seat and the front of the seat immediately behind.
- (d) The maximum number of chairs or seats in any row shall not exceed:
 - (i) Seven where there is a gangway at one end only of the row, and
 - (ii) Fourteen where there is a gangway at each end of the row,

except that the number of seats in a row served by only one gangway may be increased to eleven if the seatway is increased by 1 inch (25mm) for each additional seat over seven and the number of seats in a row served by two gangways may be increased to 22 if the seatway is increased by 1 inch (25mm) for each additional seat or pair of seats over fourteen.

- 31. At any time when an entertainment to which this licence applies is being, or is about to be given and at any other reasonable time, any Constable, Officers of the Devon Fire and Rescue Service in uniform or authorised Officer of Teignbridge District Council shall be given free entrance to the premises for the purposes of inspection.
- 32. A log book shall be kept in which there shall be recorded details of tests and maintenance of fire fighting equipment, fire warning system (where applicable) and emergency lighting and the dates on which staff, stewards or ushers received training in the action to be taken in case of fire.
- 33. The use of the premises hereby licensed shall not be or become a nuisance to nearby residents or passers-by.
- 34. The volume of any apparatus used shall be under the control of the Management, from a part of the premises which is not accessible to the public.
- 35. The Fire Officer's recommendations (if any) shall be strictly observed.
- 36. All fire fighting equipment with which the premises is provided shall be maintained in efficient working order.
- 37. The fire warning system (if provided) shall be maintained in efficient working order.
- 38. No person shall at the premises (other than as provided by Section 5 of the Hypnotism Act 1952) give any exhibition, demonstration or performance of hypnotism, mesmerism or a similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which the susceptibility of the mind to suggestion or direction is increased or intended to be increased.
- 39. The licence holder shall not permit any drunkenness, disorderly conduct or any exhibition, display or act which is indecent.
- 40. Every part of the premises to which the public are admitted shall be so efficiently lighted that the management may afford adequate supervision over the whole of the area when open to the public.

THEATRES LICENCE CONDITIONS

Licence Conditions

The licensee shall manage the premises so that there is compliance with the conditions of the licence. The licensee may nominate a responsible person or persons in writing, which should be agreed by the nominee in writing, to undertake some of those duties on his or her behalf.

- 1 It is the responsibility of the licensee to ensure that:
 - the condition of the building and activities at the premises do not endanger those present;
 - the use of the premises does not cause disturbance to nearby residents and passers-by;
 - that everyone leaves as quietly as possible;
 - the volume of amplified sound is under control; and
 - all parts of the premises which are open to the public shall have sufficient lighting to enable adequate supervision.
- 2 The licensee shall make arrangements to ensure that the maximum number of persons permitted to be on the premises at one time is not exceeded.
- 3 The licensee or a nominated person shall be in attendance during the whole period the premises are open to the public. Where there are more than 100 persons present the licensee, or nominated person, shall be assisted by at least one steward. The steward shall wear either distinctive clothing or a suitable armband.
- 4 Where most of those present are under the age of 16 the number of stewards shall be not less than 1 for every 100 or part of 100. Where there is an upper floor there shall be 1 steward for every 50 or part of 50 on that floor.
- 5 No exhibition, demonstration or performance of hypnotism (as defined in Section 6 of the Hypnotism Act 1952) shall be given on any person at the premises except with the written consent of the licensing authority and in accordance with any conditions attached to such consent.

Fire Precautions

These should be read in conjunction with the Community Hall Fire Precautions Guide and Log.

- 6 All fire precautions with which the premises are provided shall be adequately maintained. The fire safety provisions are indicated on the approved licensing plan and the Community Hall Fire Precautions Guide and Log contains advice on the maintenance of fire precautions.
- 7 A log book shall be kept in which there shall be recorded details of tests and maintenance of the fire alarm (if applicable), emergency lighting and fire fighting equipment.
- 8 The licensee, nominated person and any stewards shall be familiar with the fire routine for the premises and means of calling the fire service.
- 9 The licensee, or nominated person, before admittance of the public, shall:
 - o check that every exit door is unlocked and will easily open fully from the inside and ensure that all keys and other security fastenings are removed;
 - o walk each internal route leading to the exit doors to ensure that the route is unobstructed and safe to use;
 - o walk each external route leading from the exit doors to the assembly point to ensure that the route is unobstructed and safe to use, and
 - o unless the premises are being used in daylight without restriction of natural light, switch on the appropriate general lighting to ensure that the exit doors, internal and external exit routes and exit signs are illuminated.
- 10 If the premises are to be used for any purpose involving a closely seated audience the seating arrangement shall first be approved by the licensing authority. A plan showing the approved layout shall be displayed next to the licence.
- 11 The written consent of the licensing authority shall be obtained before constructing a stage.
- 12 All heating appliances shall be fixed in position and be adequately guarded.
- 13 No explosive or highly flammable material shall be brought into the premises and no liquefied petroleum gas cylinders shall be used or stored in any part of the premises while the public are present.

Premises Licence

TEIP000413

- 14 No naked flames, smoke machines, lasers or pyrotechnics shall be used without the written consent of the licensing authority.
- 15 Smoking shall not be permitted on stage without the written consent of the licensing authority and shall not be permitted backstage including dressing rooms. Prominent "No Smoking" signs shall be displayed in the backstage areas.
- 16 Curtains, drapes or other decorative material shall either be inherently non-flammable or comply with the current British Standard or an equivalent European Standard. Scenery must be flame-retardant.

Buildings

- 17 All toilet facilities shall be kept clean and in good working order and all doors leading to these facilities shall be suitably marked.
- 18 Before carrying out any alteration to the premises including the electrical installation, the wall and ceiling linings or any material alteration to the internal arrangement of the premises the written consent of the licensing authority shall be obtained.
- 19 Any alteration or addition to the electrical installation during the currency of the licence shall be in accordance with current IEE Regulations and re-inspected and tested and a copy of the certificate of inspection sent to the licensing authority on completion of the works.
- 20 All electrical sockets available for use by performers for their equipment shall be protected with a residual current device sensitive to tripping currents of not more than 30 milliamps. This shall be achieved by either the provision of a protected circuit or as part of the socket outlet.
- 21 In premises licensed as Community premises, where the performance of stage plays (including pantomime) are permitted, the sale of intoxicating liquor shall not be permitted except:-
 - (a) in refreshment rooms provided for the purpose and previously approved by the Council, and
 - (b) where such sales of liquor are authorised by virtue of a Temporary Event Notice.

This condition does not apply to premises used wholly or mainly as a bona fide theatre.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

No hearing.

ANNEX 4 – PLANS

Please see attached